INDEPENDENT AUDITOR'S REPORTS
BASIC FINANCIAL STATEMENTS
AND SUPPLEMENTARY INFORMATION
SCHEDULE OF FINDINGS AND RESPONSES

June 30, 2014

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# Officials

<u>Name</u>	<u>Title</u>	Term Expires				
	Board of Education					
	(Before September 2013 Election)					
Arthur Schumacher Tim Hoerichs Doug Stahly Shelly Heikens Mike Bosma	President Vice President Board Member Board Member Board Member	2013 2015 2015 2015 2013				
	(After September 2013 Election)					
Tim Hoerichs-moved 6/14 Mike Bosma-pres 6/14 Shelly Heikens-vpres 6/14 Doug Stahly Tim Harmon Arin Elser-appointed June 2014	President Vice President Board Member Board Member Board Member Board Member	2015 2017 2015 2015 2017 2015				
School Officials						
Dennis Peters	Superintendent					
Mindy Gunderson	District Secretary/Treasurer					

# BURTON E. TRACY & CO., P.C.

Certified Public Accountants

Gary E. Horton CPA

902 Central Ave. E.-PO Box 384 Clarion, IA 50525-0384 (515)532-6681 Phone (515) 532-2405 Fax BETCO@mchsi.com E-mail

## Independent Auditors Report

To the Board of Education of Harris-Lake Park Community School District:

### Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the business type activities, each major fund and the aggregate remaining fund information of Harris-Lake Park Community School District, Lake Park, Iowa, as of and for the year ended June 30, 2014, and the related notes to the financial statements, which collectively comprise the Districts basic financial statements listed in the table of contents.

## Managements Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with U.S. generally accepted accounting principles. This includes the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### Auditors Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with U.S. generally accepted auditing standards and the standards applicable to financial audits contained in <u>Government Auditing Standards</u>, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Districts preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Districts internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

#### **Opinions**

In our opinion, the financial statements referred to above presents fairly, in all material respects, the respective financial position of the governmental activities, the business type activities, each major fund and the aggregate remaining fund information of Harris-Lake Park Community School District as of June

30, 2014, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with U.S. generally accepted accounting principles.

#### Other Matters

#### Required Supplementary Information

U.S. generally accepted accounting principles require Managements Discussion and Analysis, the Budgetary Comparison Information and the Schedule of Funding Progress for the Retiree Health Plan on pages 4 through 13 and 40 through 42 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board which considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic or historical context. We have applied certain limited procedures to the required supplementary information in accordance with U. S. generally accepted auditing standards, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with managements responses to our inquiries, the basic financial statements and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

## Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise Harris-Lake Park Community School Districts basic financial statements. We previously audited, in accordance with the standards referred in the third paragraph of this report, the financial statements for the nine years ended June 30, 2013 (which are not presented herein) and expressed unmodified opinions on those financial statements. The supplementary information included in Schedules 1 through 7, is presented for purposes of additional analysis and is not a required part of the basic financial statements.

The supplementary information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with U.S. generally accepted auditing standards. In our opinion, the supplementary information is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

### Other Reporting Required by Government Auditing Standards

In accordance with <u>Government Auditing Standards</u>, we have also issued our report dated March 27, 2015, on our consideration of Harris-Lake Park Community School Districts internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing and not to provide and opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with <u>Government Auditing Standards</u> in considering Harris-Lake Park Community School Districts internal control over financial reporting and compliance.

BURTON E. TRACY & CO., P.C. Certified Public Accountants

March 27, 2015

#### MANAGEMENT'S DISCUSSION AND ANALYSIS

Harris-Lake Park Community School District provides this Managements Discussion and Analysis of its financial statements. This narrative overview and analysis of the financial activities is for the fiscal year ended June 30, 2014. We encourage readers to consider this information in conjunction with the Districts financial statements, which follow.

#### 2014 FINANCIAL HIGHLIGHTS

- General Fund revenues increased from \$3,118,060 in fiscal 2013 to \$3,478,387 in fiscal 2014, as General Fund expenditures increased from \$3,121,773 in fiscal 2013 to 3,135,496 in fiscal 2014. The Districts General Fund balance increased from \$912,726 in fiscal 2013 to \$1,255,617 in fiscal 2014, an increase of \$342,891.
- The increase in General Fund expenditures was attributable to an increase in negotiated salaries and benefits.

#### USING THIS ANNUAL REPORT

The annual report consists of a series of financial statements and other information, as follows:

Managements Discussion and Analysis introduces the basic financial statements and provides an analytical overview of the Districts financial activities.

The Government-wide Financial Statements consist of a Statement of Net Position and a Statement of Activities. These provide information about the activities of Harris-Lake Park Community School District as a whole and present an overall view of the Districts finances.

The Fund Financial Statements tell how governmental services were financed in the short term as well as what remains for future spending. Fund financial statements report Harris-Lake Park Community School Districts operations in more detail than the government-wide statements by providing information about the most significant funds. The remaining statements provide financial information about activities for which Harris-Lake Park Community School District acts solely as an agent or custodian for the benefit of those outside of District government.

Notes to financial statements provide additional information essential to a full understanding of the data provided in the basic financial statements.

Required Supplementary Information further explains and supports the financial statements with a comparison of the Districts budget for the year, as well as presenting the Schedule of Funding Progress for the Retiree Health Plan.

Other Supplementary Information provides detailed information about the nonmajor governmental funds.

Figure A-1 shows how the various parts of this annual report are arranged and relate to one another.

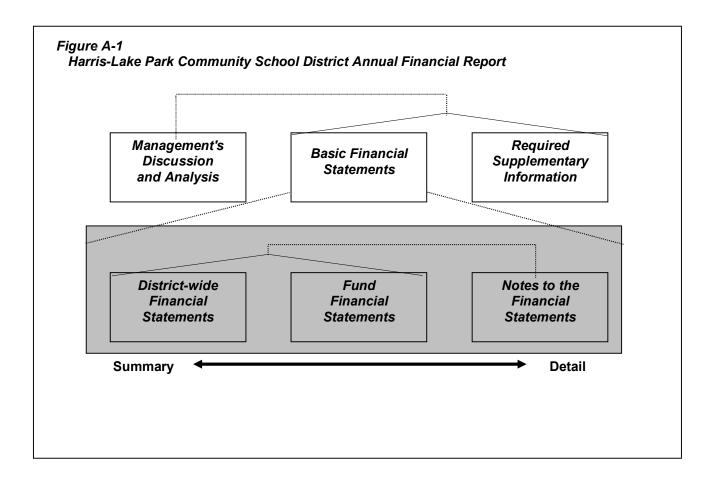


Figure A-2 summarizes the major features of the Districts financial statements, including the portion of the Districts activities they cover and the types of information they contain.

	Government-wide		Fund Statements	
	Statements	Governmental Funds	Proprietary Funds	Fiduciary Funds
Scope	Entire District (except fiduciary funds)	The activities of the District that are not proprietary or fiduciary, such as special education and building maintenance	Activities the District operates similar to private businesses: food services	Instances in which the District administers resources on behalf of someone else, such as scholarship programs
Required financial statements	Statement of net position	Balance sheet     Statement of	Statement of net position	Statement of fiduciary net position
	Statement of activities	revenues, expenditures and changes in fund balances	Statement of revenues, expenses and changes in fund net position	Statement of changes in fiduciary net position
			Statement of cash flows	
Accounting basis and measurement focus	Accrual accounting and economic resources focus	Modified accrual accounting and current financial resources focus	Accrual accounting and economic resources focus	Accrual accounting and economic resources focus
Type of asset/ liability information	All assets and liabilities, both financial and capital, short-term and long-term	Generally, assets expected to be used up and liabilities that come due during the year or soon thereafter; no capital assets or long- term liabilities included	All assets and liabilities, both financial and capital, short-term and long-term	All assets and liabilities, both short-term and long-term; funds do not currently contain capital assets, although they can
Type of inflow/ outflow information	All revenues and expenses during year, regardless of when cash is received or paid	Revenues for which cash is received during or soon after the end of the year; expenditures when goods or services have been received and the related liability is due during the year or soon thereafter	All revenues and expenses during the year, regardless of when cash is received or paid	All additions and deductions during the year, regardless of when cash is received or paid

## REPORTING THE DISTRICT'S FINANCIAL ACTIVITIES

### Government-wide Financial Statements

The government-wide financial statements report information about the District as a whole using accounting methods similar to those used by private-sector companies. The Statement of Net Position includes all of the Districts assets, deferred outflows of resources, liabilities and deferred inflows of resources, with the difference reported as net position. All of the current years revenues and expenses are accounted for in the Statement of Activities, regardless of when cash is received or paid.

The two government-wide financial statements report the Districts net position and how it has changed. Net position is one way to measure the Districts financial health or financial position. Over time, increases or decreases in the Districts net position is an indicator of whether financial position is improving or deteriorating.

To assess the Districts overall health, additional non-financial factors, such as changes in the Districts property tax base and the condition of school buildings and other facilities, need to be considered.

In the government-wide financial statements, the Districts activities are divided into two categories:

- Governmental activities: Most of the Districts basic services are included here, such as regular and special education, transportation and administration. Property tax and state aid finance most of these activities.
- Business type activities: The District charges fees to help cover the costs of certain services it provides. The Districts school nutrition program is included here.

#### Fund Financial Statements

The fund financial statements provide more detailed information about the Districts funds, focusing on its most significant or <code>major+funds</code>. not the District as a whole. Funds are accounting devices the District uses to keep track of specific sources of funding and spending on particular programs.

Some funds are required by state law and by bond covenants. The District establishes other funds to control and manage money for particular purposes, such as accounting for student activity funds, or to show that it is properly using certain revenues, such as federal grants.

The District has three kinds of funds:

1) Governmental funds: Most of the Districts basic services are included in governmental funds, which generally focus on (1) how cash and other financial assets that can readily be converted to cash flow in and out and (2) the balances left at year-end that are available for spending. Consequently, the governmental fund statements provide a detailed short-term view that helps determine whether there are more or fewer financial resources that can be spent in the near future to finance the Districts programs.

The Districtos governmental funds include the General Fund, Special Revenue Funds, Debt Service Fund and Capital Projects Fund.

The required financial statements for governmental funds include a balance sheet and a statement of revenues, expenditures and changes in fund balances.

2) Proprietary funds: Services for which the District charges a fee are generally reported in proprietary funds. Proprietary funds are reported in the same way as the government-wide financial statements. The District's Enterprise Funds, one type of proprietary fund, are the same as its business type activities, but provide more detail and additional information, such as cash flows. The District currently has one Enterprise Fund, the School Nutrition Fund.

The required financial statements for proprietary funds include a State of Net Position, a Statement of Revenues, Expenses and Changes in Fund Net Position and a Statement of Cash Flows.

- 3) *Fiduciary funds*: The District is the trustee, or fiduciary, for assets that belong to others. These funds include Private-Purpose Trust Funds.
  - Private-Purpose Trust Fund. The District accounts for outside donations for scholarships for individual students in this fund.
  - Agency Funds. These are funds through which the district administers and accounts for certain federal and/or state grants as a fiscal agent.

The District is responsible for ensuring the assets reported in the fiduciary funds are used only for their intended purposes and by those to whom the assets belong. The District excludes these activities from the government-wide financial statements because it cannot use these assets to finance its operations.

The required financial statements for fiduciary funds include a Statement of Fiduciary Net Position and a Statement of Changes in Fiduciary Net Position.

Reconciliations between the government-wide financial statements and the fund financial statements follow the fund financial statements.

#### **GOVERNMENT-WIDE FINANCIAL ANALYSIS**

Figure A-3 below provides a summary of the Districts net position at June 30, 2014 compared to June 30, 2013

Harris-Lake Park School Conde	nsed Statement	of Net Position FY	′ 13-14				
							Total
	Govern	mental	Business	-type	Tota	ıI	Percentage
	Activi	ities	Activiti	es	School D	istrict	Change
	2013	2014	2013	2014	2013	2014	2013-14
Current and other assets	\$4,751,098	\$5,868,949	\$23,047	\$29,612	\$4,774,145	\$5,898,561	23.55%
Capital assets	\$6,638,237	\$6,619,395	\$43,958	\$39,199	\$6,682,195	\$6,658,594	35%
Total Assets	\$11,389,335	\$12,488,344	\$67,005	\$68,811	\$11,456,340	\$12,557,155	9.61%
Long-term debt outstanding	\$2,458,435	\$2,198,207	\$731	\$1,483	\$2,459,166	\$2,199,690	-10.55%
Other liabilities	\$118,755	\$110,810	-	-	\$118,755	\$110,810	-6.69%
Total liabilities	\$2,577,190	\$2,309,017	\$3,652	\$1,483	\$2,577,921	\$2,310,500	-10.37%
Deferred inflows of resources	\$2,039,930	\$2,127,892	\$2,921	\$3,538	\$2,042,851	\$2,131,430	4.34%
Net Position							
Net Investment in							
Capital assets	\$4,213,237	\$4,464,395	\$43,958	\$39,199	\$4,257,195	\$4,503,594	5.79%
Restricted	\$1,697,474	\$2,435,820	-	-	\$1,697,474	\$2,435,820	43.50%
Unrestricted	\$861,504	\$1,151,220	\$19,395	\$24,591	\$880,899	\$1,175,811	33.48%
TOTAL NET POSITION	\$6,772,215	\$8,051,435	\$63,353	\$63,790	\$6,835,568	\$8,115,225	18.72%

The Districts combined net position increased by 18.72%, or \$1,279,657 over the prior year. The largest portion of the Districts net position is the invested in capital assets (e.g., land, infrastructure, buildings and equipment), less the related debt. The debt related to the investment in capital assets is liquidated with sources other than capital assets.

Restricted net position represent resources that are subject to external restrictions, constitutional provisions or enabling legislation on how they can be used. The Districts restricted net assets increased \$738,346 over the prior year. The increase was primarily a result of an increase in General, PPEL, Management and Sales Tax Capital Projects fund ending balance.

Unrestricted net position . the part of net position that can be used to finance day-to-day operations without constraints established by debt covenants, enabling legislation or other legal requirements . increased \$294,912, or 33.48%. This increase in unrestricted net position was a result of revenue exceeding expenditures in the General Fund.

Figure A-4 shows the change in net position for the year ended June 30, 2014 compared to the year ended June 30, 2013.

Harris-Lake Park School Change	s in Ne	t Position FY	′ 13-	14	ъ.		ъ.	!				
	Go	vernmental	Go	vernmental	В	usiness- Type		ısiness- Type	Total School		Total School	Percentage
	4	Activities 2014		Activities 2013	Α	ctivities 2014	A	ctivities 2013	District 2014		District 2013	Change 2013-2014
Revenues												•
Program Revenues:												
Charges for services Operating Grants & Contrib. &		536,321		405,059		131,318		113,480	667,639		518,539	28.75%
Restricted Capital Grants & Contrib. and		581,464		556,355		88,099		94,843	669,563		651,198	2 82%
Restricted		429,777		-		-		-	429,777		-	100.00%
General Revenues:												
Property taxes & other taxes		2,331,867		2,194,781					2,331,867		2,194,781	6.25%
Unrestricted State Grants		856,045		832,108					856,045		832,108	2.88%
Other		297,716		83,589		427		298	298,143		83,887	255.41%
Total Revenues	\$	5,033,190	\$	4,071,892	\$	219,844	\$	208,621	\$ 5,253,034	\$	4,280,513	22.72%
Expenses												
Instruction		2,104,804		2,167,731					2,104,804		2,167,731	-2.90%
Pupil & Instructional Svcs		134,125		124,213					134,125		124,213	7.98%
Administrative & Business		512,884		457,741					512,884		457,741	12.05%
Maintenance & Operations		372,588		352,762					372,588		352,762	5.62%
Transportation		182,763		142,752					182,763		142,752	28.03%
Other		446,806		580,457		219,407		213,111	666,213		793,568	-16.05%
Total Expenses	\$	3,753,970	\$	3,825,656	\$	219,407	\$	213,111	\$ 3,973,377	\$	4,038,767	-1.62%
Increase in net position	\$	1,279,220	\$	246,236	\$	437	\$	(4,490)	\$ 1,279,657	,	\$ 241,746	429.34%

Property tax and unrestricted state grants account for 61% of the total revenue. The Districts expenses primarily relate to instruction and support services, which account for 83 % of the total expenses.

## **Governmental Activities**

Revenues for governmental activities were \$5,033,190 and expenses were \$3,753,970. In this budget year, the District was able to balance the budget by trimming expenses to match available revenues when comparing total governmental activities.

Expenditures increased in all areas except instruction and the other expenditure area. Revenues increased in all areas.

The following table presents the total and net cost of the Districts major governmental activities: instruction, support services, non-instructional programs and other expenses, for the year ended June 30, 2014 compared to the year ended June 30, 2013.

Net Cost of Governmental Activities Harris-Lake Park School Net Cost of Governmental Activities 13-14								
	Total Cost of Services 2013	Total Cost of Services 2014	Net Cost of Services 2013	Net Cost of Services 2014				
Instruction	\$ 2,167,731	\$ 2,104,804	\$ 1,333,333	\$ 1,130,935				
Pupil & Instructional Svcs	\$ 124,213	\$ 134,125	\$ 124,213	\$ 134,125				
Administrative & Business	\$ 457,741	\$ 512,884	\$ 457,741	\$ 512,884				
Maintenance & Operations	\$ 352,762	\$ 372,588	\$ 352,262	\$ 372,388				
Transportation	\$ 142,752	\$ 182,763	\$ 142,377	\$ 182,763				
Other	\$ 580,457	\$ 446,806	\$ 454,316	\$ (126,687)				
TOTAL	\$ 3,825,656	\$ 3,753,970	\$ 2,864,242	\$ 2,206,408				

- The cost financed by users of the Districts programs was \$536,321.
- Federal and state governments subsidized certain programs with grants and contributions totaling \$581,464.
- The net cost of governmental activities was financed with \$2,331,867 in property and other taxes and \$856,045 in unrestricted state grants.

### **Business Type Activities**

Revenues for business type activities were \$219,844 and expenses were \$219,407. The Districts business type activities include the School Nutrition Fund. Revenues of these activities were comprised of charges for service, federal and state reimbursements and investment income.

#### INDIVIDUAL FUND ANALYSIS

As previously noted, Harris-Lake Park Community School District uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

The financial performance of the District as a whole is reflected in its governmental funds, as well. As the District completed the year, its governmental funds reported a combined fund balance of \$2,330,015 increased from last years ending fund balances of \$2,150,571.

## Governmental Fund Highlights

- The Districts increased General Fund financial position is the result of the district receiving increased revenues in all areas and controlling expenditures through the line item budget.
- The General Fund balance increased from \$912,726 to \$1,255,617. This increase is due primarily to an increase in property tax and tuition revenue.
- The Capital Project Fund includes revenues from sales tax and from the physical plant and equipment
  property tax levy. These two revenue streams and the related expenditures are tracked separately in the
  Districts accounting records, but are combined into one Capital Projects Fund for financial reporting.
  Balances remaining in the fund at year-end must be used for future capital improvements and equipment
  acquisitions.
- The Debt Service fund balance increased from \$66,304 at June 30, 2013 to \$71,944 at June 30, 2014.
- The Management fund balance increased by \$34,741. Monies in this fund may be used to pay for property and liability insurance, unemployment benefits, legal settlements and early retirement benefits. The District is accumulating a balance in this fund for possible early retirement benefits in the near future.

## Proprietary Fund Highlights

School Nutrition Fund net position increased from \$63,353 at June 30, 2013 to \$63,790 at June 30, 2014. This is an increase in net position of \$437. The District was able to control food costs with a consistent menu rotation.

### **BUDGETARY HIGHLIGHTS**

In accordance with the Code of Iowa, the Board of Education annually adopts a budget following required public notice and hearing for all funds, except blended component units, internal service funds, permanent funds and agency funds. This is referred to as the certified budget. The certified budget may be amended

during the year utilizing similar statutorily prescribed procedures. The Districts certified budget is prepared on the GAAP basis.

Total expenditures are approximately \$1,831,996 dollars less than budgeted. Total receipts are approximately \$605,369 more than originally budgeted. It is the Districts practice to budget expenditures at the maximum authorized spending limit. The District then controls General Fund spending through its line item budget. As a result, the Districts certified budget should always exceed actual expenditures for the year.

School districts have two levels of budgetary control. One form of budgetary control exists through the % ertified budget+, which includes all funds of the District as noted above. This budget is certified with the County Auditor and Department of Management each year. Iowa school districts may not certify a general fund budget in excess of its spending authority.

The other level of budgetary control is the %Inspent (maximum) authorized budget+ and pertains only to the General Fund of the District. The maximum authorized budget is the total %Ipending authority+in the General Fund of the District. The unspent balance is a budgetary concept and does not mean the %Ictual General Fund cash.+ It is imperative for users of District financial information to make this important distinction. The unspent balance is the amount of spending authority that is carried over into the next fiscal year. The unspent balance is a budgetary carryover and does not represent actual dollars (General Fund cash) or actual financial position (unreserved, undesignated General Fund balance) of the District.

#### CAPITAL ASSETS AND DEBT ADMINISTRATION

#### **Capital Assets**

At June 30, 2014, the District had invested \$6,658,594, net of accumulated depreciation, in a broad range of capital assets, including land, buildings, athletic facilities, computers, audio-visual equipment and transportation equipment. (See Figure A-6) This represents a net decrease of .35% from last year. More detailed information about the Districts capital assets is presented in Note 5 to the financial statements. Depreciation expense for the year was \$265,167.

Harris-Lake Park School Capital Assets (net of depreciation) A-6							
					Total		
	Gover	nmental	Business-type	Total	Percentage		
	Acti	vities	Activities	School District	Change		
	2013	2014	2013 2014	2013 2014	2013-14		
Land	\$ 58,075	\$ 58,075		\$ 58,075 \$ 58,075	0.00%		
Buildings	\$ 6,090,324	\$ 5,915,371		\$6,090,324 \$ 5,915,371	-2.87%		
Other Improvements	\$ 208,498	\$ 195,850		\$ 208,498 \$ 195,850	-6.07%		
Equipment & Furniture	\$ 276,405	\$ 446,809	\$ 43,958 \$ 39,199	\$ 320,363 \$ 486,008	51.71%		
Intangible Assets	\$ 4,935	\$ 3,290		\$ 4,935 \$ 3,290	-33.33%		
TOTAL	\$ 6,638,237	\$ 6,619,395	\$ 43,958 \$ 39,199	\$6,682,195 \$ 6,658,594	35%		

## **Long-Term Debt**

At June 30, 2014, the District had \$2,199,690 in general obligation and other long term debt. This represents a decrease of -10.55% from last year. Additional information about the District long-term debt is presented in Note 6 to the financial statements.

The District continues to carry a bond rating of A1 assigned by national rating agencies to the Districts debt since 2011.

The constitution of the State of Iowa limits the amount of debt school districts can issue to 5% of the assessed value of all taxable property within the district. The Districts outstanding bonded and note indebtedness is significantly below its constitutional debt limit of approximately \$7.5 million.

11-12 Long Term Liabilities		
	Total	Total
	School District	Percentage Change
	2013 2014	2013-14
General Obligations Bonds	\$ 2,425,000 \$ 2,155,000	-11.13%
Net OPEB Liability	\$ 34,166 \$ 44,690	30.80%
TOTAL	\$ 2,459,166 \$ 2,199,690	-10.55%

#### **ECONOMIC FACTORS BEARING ON THE DISTRICT'S FUTURE**

Several factors are currently impacting the Harris-Lake Park CSD financial position and there are also some factors on the horizon that will have a future impact on the financial position. These factors will have both a negative and positive impact on the HLP financial position.

#### Enrollment

Although the Harris-Lake Park student enrollment has increased the past three years, enrollment for 2015-16 is down 7 students. Consequently, the Harris-Lake Park CSD will receive little or no wew money. A stable to increasing enrollment trend is projected for the next two fiscal years, however, the state government has failed to set allowable growth for 2015-16 and they seem reluctant to fund public education. Based on this situation, a portion of salary increases that have been given and will be given in future years may need to be taken out of the General Fund balance. The only way to reduce the impact of revenues not matching expenditures is reduction of staff, which the district has done where possible. The District has a certified Pre-School which allows the district to count pre-school students at .5 when calculating the certified enrollment. PK-5 enrollment has trended upward as a direct result of young families moving to the area for economic reasons.

State and regional economics and employment opportunities will continue to have a big impact on our enrollment and state funding. The district will need to watch economic trends, enrollment trends and state funding carefully to make needed preparations and adjustments to expenditures.

## **Economy**

The regional economy seems to be rebounding upward. The farm economy is good but has seen a drop in commodity prices. Local businesses and industries are hiring. Again this year, the state has failed to set allowable growth which makes it very difficult to budget. If the district doesnq receive at least 4% allowable growth, we will in all probability spend General Fund balance dollars. Increasing enrollment is critical when the state government is limiting allowable growth. Staff reductions and cutting expenditures are likely in the future if enrollment doesnq continue to increase and allowable growth doesnq match increased expenditures.

#### <u>Unstable Special Education Population</u>

The Harris-Lake Park CSD has had an unstable Special Education population. This likely will continue. Concerns related to this have been students being sent to alternative educational locations with the district being responsible for the billing. We are working toward serving all students in our district and have cut down the number of students served outside the district. This year the district had a negative special education balance of (\$22,998.26).

## Local Option Sales and Service Tax

This is the fourth year the district is part of the state wide penny sales tax called the Local Option Sales Tax or SAVE. These revenues are estimated at \$290,000 for 2015-16. The district is currently adding a \$3,000,000 addition of four class rooms, four locker rooms, a wellness center, and an expanded agriculture shop. \$230,000 SAVE dollars are committed each year until year 2030 to pay of the revenue bond for the addition. The remaining revenue can be used for purchases described in the voter approved revenue purpose statement.

#### Wind Mill Farms

The Harris-Lake Park District has two wind mill farms partially located in the district. They are now coming on the tax rolls after several years of abatements. This will have a positive impact for increased valuation for the district. Increased valuation is critical for our property tax payers in a time of declining state aid and an economic climate in need of tax relief. A major concern exists that the Osceola County Supervisors and/or the city of Harris may TIF the newest wind mill farm, taking a portion of the taxable valuation of the wind mill farm from the school district.

#### Negotiations

No settlement has been reached for 2015-16.

#### **Contacting the District's Financial Management**

This financial report is designed to provide the Districts citizens, taxpayers, customers, investors and creditors with a general overview of the Districts finances and to demonstrate the Districts accountability for the money it receives. If you have questions about this report or need additional financial information, contact:

Dennis Peters Superintendent or Mindy Gunderson School Board Secretary

Harris-Lake Park School 905 South Market St PO Box 8 Lake Park IA 51347

Phone 712-832-3809 Fax 712-832-3812 BASIC FINANCIAL STATEMENTS

## Statement of Net Position

June 30, 2014

	Governmental Activities \$	Business Type Activities	Total \$
Assets	Ψ	φ	Ψ
Cash, cash equivalents and pooled investments Receivables: Property tax:	2,752,426	23,692	2,776,118
Delinquent	14,176	-	14,176
Succeeding year	2,127,892	-	2,127,892
Accounts	598,254	277	598,531
Due from other governments	87,212	-	87,212
Note receivable	288,989	-	288,989
Inventories	-	5,643	5,643
Capital assets, net of accumulated			
depreciation	6,619,395	39,199	6,658,594
Total assets	12,488,344	68,811	12,557,155
Liabilities			
Accounts payable	102,304	-	102,304
Accrued interest payable	8,506	-	8,506
Long-term liabilities:			
Portion due within one year:	075 000		075.000
General obligation bonds payable	275,000	-	275,000
Portion due after one year:	1 000 000		1 000 000
General obligation bonds payable Net OPEB liability	1,880,000 43,207	- 1,483	1,880,000
·			44,690
Total liabilities	2,309,017	1,483	2,310,500
Deferred Inflows of Resources:			
Unavailable property tax revenue	2,127,892	-	2,127,892
Other	-	3,538	3,538
	2,127,892	3,538	2,131,430
Net position			
Net investment in capital assets	4,464,395	39,199	4,503,594
Restricted for:			
Categorical funding	61,190	-	61,190
Management levy	456,026	-	456,026
Physical plant and equipment levy	566,317	-	566,317
Student activities	126,682	-	126,682
School infrastructure	1,162,167	-	1,162,167
Debt service Unrestricted	63,438 1,151,220	- 24,591	63,438 1,175,811
Total net position	8,051,435	63,790	8,115,225
•			

## Statement of Activities

Year ended June 30, 2014

		Program Revenues				
			Operating			
			Grants,	Capital Grants,		
			Contributions	Contributions		
		Charges for	and Restricted	and Restricted		
Functions/Programs	Expenses	Services	Interest	Interest		
	\$	\$	\$	\$		
Governmental activities:						
Instruction:						
Regular	1,452,669	403,110	348,109	-		
Special	272,119	5,857	54,550	-		
Other	380,016	127,154	35,089			
	2,104,804	536,121	437,748			
Support services:						
Student	41,454	-	-	-		
Instructional staff	92,671	-	-	-		
Administration	512,884	-	-	-		
Operation and maintenance of plant	372,588	200	-	-		
Transportation	182,763					
	1,202,360	200				
Other expenditures:						
Facilities acquisition	76,276	-	14,300	429,777		
Long-term debt interest	53,513	-	-	-		
AEA flowthrough	129,416	-	129,416	-		
Depreciation (unallocated)*	187,601	-	-	-		
	446,806		143,716	429,777		
Total governmental activities	3,753,970	536,321	581,464	429,777		
Business type activities:						
Non-instructional programs:						
Food service operations	219,407	131,318	88,099			
Total business type activities	3,973,377	667,639	669,563	429,777		

## **General Revenues:**

Property taxes levied for:

General purposes

Debt service

Capital outlay

Statewide sales, services and use tax

Unrestricted state grants

Unrestricted investment earnings

Other

Total general revenues

# Change in net position

Net position beginning of year

Net position end of year

<sup>\*</sup>This amount excludes the depreciation that is included in the direct expenses of the various programs.

Net (Expense) Revenue and Changes in Net Position

Governmental Activities	Business Type Activities	Total
\$	\$	\$
Ψ	Ψ	Ψ
(701,450)	-	(701,450)
(211,712)	-	(211,712)
(217,773)		(217,773)
(1,130,935)		(1,130,935)
(41,454) (92,671) (512,884) (372,388)	- - -	(41,454) (92,671) (512,884) (372,388)
(182,763)		(182,763)
(1,202,160)		(1,202,160)
367,801 (53,513)	- - -	367,801 (53,513)
(187,601)	-	(187,601)
126,687		126,687
(2,206,408)	_	(2,206,408)
<u> </u>	10	10_
(2,206,408)	10	(2,206,398)
1,699,519		1,699,519
285,888	-	285,888
64,746	-	64,746
281,714	-	281,714
856,045	-	856,045
42,849	427	43,276
254,867		254,867
3,485,628	427	3,486,055
1,279,220	437	1,279,657
6,772,215	63,353	6,835,568
8,051,435	63,790	8,115,225

## Balance Sheet Governmental Funds

June 30, 2014

	General	Capital Projects	Debt Service	Nonmajor Governmental	Total
	\$	\$	\$	\$	\$
Assets					
Cash, cash equivalents and pooled investments Receivables: Property tax:	1,265,438	832,794	70,032	584,162	2,752,426
Delinquent	11,163	433	1,912	668	14,176
Succeeding year	1,677,058	69,296	286,537	95,001	2,127,892
Accounts	723	597,531	-	-	598,254
Due from other governments	34,314	52,898	-	-	87,212
Note receivable		288,989	<u>-</u>		288,989
Total assets	2,988,696	1,841,941	358,481	679,831	5,868,949
Liabilities, Deferred Inflows of Resources and Fund Balances					
Liabilities:					
Accounts payable	56,021	44,161	-	2,122	102,304
Deferred inflows of resources: Unavailable revenues:					
Succeeding year property tax	1,677,058	69,296	286,537	95,001	2,127,892
Other		288,989			288,989
Total deferred inflows of resources	1,677,058	358,285	286,537	95,001	2,416,881
Fund balances: Nonspendable: Restricted for:					
Categorical funding	61,190	-	-	-	61,190
Debt service	-	-	71,944	-	71,944
Management levy	-	-	-	456,026	456,026
Student activities	-	-	-	126,682	126,682
School infrastructure	-	1,162,167	-	-	1,162,167
Physical plant and equipment	-	277,328	-	-	277,328
Assigned	38,108	-	-	-	38,108
Unassigned	1,156,319	4 420 405	74.044		1,156,319
Total fund balances	1,255,617	1,439,495	71,944	582,708	3,349,764
Total liabilities, deferred inflows of resources					
and fund balances	2,988,696	1,841,941	358,481	679,831	5,868,949

# Reconciliation of the Balance Sheet - Governmental Funds to the Statement of Net Position

June 30, 2014

	\$
Total fund balances of governmental funds (Exhibit C)	3,349,764
Amounts reported for governmental activities in the Statement of Net Position are different because:	
Capital assets used in governmental activities are not financial resources and, therefore, are not reported as assets in the governmental funds.	6,619,395
Other long-term assets are not available to pay current period expenditures and, therefore, are deferred in the governmental funds.	288,989
Accrued interest payable on long-term liabilities is not due and payable in the current period and, therefore, is not reported as a liability in the governmental funds.	(8,506)
Long-term liabilities, including bonds payable and other post employment benefits payable, are not due and payable in the current period and therefore, are not reported as liabilities in the governmental funds.	(2,198,207)
Net position of governmental activities (Exhibit A)	8,051,435

# Statement of Revenues, Expenditures and Changes in Fund Balances Governmental Funds

		Capital	Debt	Nonmajor	
	General	Projects	Service	Governmental	Total
Davidonia	\$	\$	\$	\$	\$
Revenues:					
Local sources:	4 004 007	04740	005 000	05.400	0.050.450
Local tax	1,604,037	64,746	285,888	95,482	2,050,153
Tuition	246,145	-	-	-	246,145
Other	204,996	634,510	4,260	116,313	960,079
State sources	1,298,938	281,714	-	-	1,580,652
Federal sources	124,271	14,300			138,571
Total revenues	3,478,387	995,270	290,148	211,795	4,975,600
Expenditures:					
Current:					
Instruction:					
Regular	1,447,354	-	-	-	1,447,354
Special	270,616	-	_	_	270,616
Öther	269,511	-	-	109,079	378,590
	1,987,481	-	-	109,079	2,096,560
Support services:					
Student	41,454	-	-	-	41,454
Instructional staff	92,311	-	-	-	92,311
Administration	439,786	66,653	500	4,744	511,683
Operation and maintenance of plant	315,992	1,140	-	54,292	371,424
Transportation	129,056	-	-	10,977	140,033
	1,018,599	67,793	500	70,013	1,156,905
Other expenditures:					
Facilities acquisition	_	288,962	_	_	288,962
Long-term debt:	_	200,902	_	_	200,902
Principal	_	_	324,008	_	270,000
Interest and fiscal charges	_	_	524,000	_	54,008
AEA flowthrough	129,416	_	_	_	129,416
ALA nowinough	129,416	288,962	324,008		742,386
	129,410	200,902	324,000		742,300
Total expenditures	3,135,496	356,755	324,508	179,092	3,995,851
Excess (deficiency) of revenues over (under)					
expenditures	342,891	638,515	(34,360)	32,703	979,749
•		· · · · · · · · · · · · · · · · · · ·			•

# Statement of Revenues, Expenditures and Changes in Fund Balances Governmental Funds

	General	Capital Projects	Debt Service	Nonmajor Governmental	Total
	\$	\$	\$	\$	\$
Other financing sources (uses):					
Sale of real property - principal received	-	40,000	-	-	40,000
Operating transfers in	-	-	40,000	-	40,000
Operating transfers out		(40,000)			(40,000)
Total other financing sources (uses)		-	40,000		40,000
Change in fund balances	342,891	638,515	5,640	32,703	1,019,749
Fund balances beginning of year	912,726	800,980	66,304	550,005	2,330,015
Fund balances end of year	1,255,617	1,439,495	71,944	582,708	3,349,764

Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund Balances - Governmental Funds to the Statement of Activities

	\$	\$
Change in fund balances - total governmental funds (Exhibit E)		1,019,749
Amounts reported for governmental activities in the Statement of Activities are different because:		
Capital outlays to purchase or build capital assets are reported in governmental funds as expenditures. However, those costs are not reported in the Statement of Activities and are allocated over their estimated useful lives as depreciation expense in the Statement of Activities. Depreciation expense and capital outlay expenditures in the current year are as follows:		
Expenditures for capital assets Depreciation expense	240,624 (259,466)	(18,842)
Notes receivables not due within 60 days after year-end are not considered "available" revenues in the governmental funds and are included as deferred revenues. They are, however, recorded as revenues in the Statement of Activities.		17,590
Repayment of long-term liability principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the Statement of Net Position.		270,000
Interest on long-term debt in the Statement of Activities differs from the amount reported in the governmental funds because interest is recorded as an expenditure in the funds when due. In the Statement of Activities, interest expense is recognized as the interest accrues, regardless of when it is due.		495
Some expenses reported in the Statement of Activities do not require the use of current financial resources and, therefore, are not reported as expenditures in the governmental funds, as follows:		
Other postemployment benefits	_	(9,772)
Changes in net Position of governmental activities (Exhibit B)	_	1,279,220

# Statement of Net Position Proprietary Fund

June 30, 2014

	Enterprise,
	Major School
	Nutrition
	\$
Assets	·
Current assets:	
Cash and cash equivalents	23,692
Accounts receivable	277
Inventories	5,643
Total current assets	29,612
Noncurrent assets:	
Capital assets, net of accumulated depreciation	39,199
Total assets	68,811_
Liabilities	
Current liabilities:	
Deferred revenue	3,538
Noncurrent liabilities:	
Net OPEB liability	1,483_
Total Liabilities	5,021
TOWN EMAINING	
Net Position	
Investment in capital assets	39,199
Unrestricted	24,591
Total net position	63,790
	03,790

# Statement of Revenues, Expenses, and Changes in Fund Net Position Proprietary Fund

	Enterprise, Major School Nutrition
Operating revenue:	
Local sources:	101 010
Charges for service	131,318
Operating expenses:	
Non-instructional programs:	
Salaries	58,519
Benefits	18,186
Supplies	137,001
Depreciation	5,701
Total operating expenses	219,407
Operating income (loss)	(88,089)
Non-operating revenues:	
State sources	1,922
Federal sources	86,177
Interest income	427
Total non-operating revenues	88,526
Change in net position	437
Net position beginning of year	63,353
Net position end of year	63,790_

# Statement of Cash Flows Proprietary Fund

Year ended June 30, 2014

Cash flows from operating activities:  Cash received from sale of lunches and breakfasts	Enterprise, Major School Nutrition \$
Cash paid to employees for services  Cash paid to suppliers for goods or services  Net cash used by operating activities	130,716 (75,953) (126,183) (71,420)
Cash flows from non-capital financing activities: State grants received Federal grants received Net cash provided by non-capital financing activities	1,922 76,425 78,347
Cash flows from capital and related financing activities	
Cash flows from investing activities: Interest on investments	427
Net increase (decrease) in cash and cash equivalents	7,354
Cash and cash equivalents at beginning of year	16,338
Cash and cash equivalents at end of year	23,692
Reconciliation of operating income (loss) to net cash used by operating activities:	
Operating income (loss)  Adjustments to reconcile operating income (loss)  to net cash used by operating activities:	(88,089)
Commodities used	11,679
Depreciation Decrease (increase) in inventories	4,759 (861)
Decrease (increase) in accounts receivable	(277)
(Decrease) increase in deferred revenue	617
(Decrease) increase in other psotemployment benefits	752
Net cash used by operating activities	(71,420)

# Non-cash investing, capital and financing activities:

During the year ended June 30, 2014, the District received \$11,679 of federal commodities.

# Statement of Fiduciary Net Position Fiduciary Fund

June 30, 2014

	Private
	Purpose
	Trust
	Scholarship
	\$
Assets	
Cash, cash equivalents and pooled investments	492,548
Liabilities	
Net Position	
Reserved for scholarships	492,548

# Statement of Changes in Fiduciary Net Position Fiduciary Fund

	Private Purpose Trust Scholarship
Additions:	\$
Local sources:	
Gifts and contributions	5,050
Interest	7,299
Total additions	12,349
Deductions: Support services: Scholarships awarded	12,300
Change in net position	49
Net position beginning of year	492,499
Net position end of year	492,548

#### Notes to Financial Statements

June 30, 2014

## 1. Summary of Significant Accounting Policies

Harris-Lake Park Community School District is a political subdivision of the State of Iowa and operates public schools for children in grades kindergarten through twelve and special education pre-kindergarten. The geographic area served includes the Cities of Harris and Lake Park, Iowa and the predominately agricultural territory in a portion of Dickinson and Osceola Counties. The District is governed by a Board of Education whose members are elected on a non-partisan basis.

The Districts financial statements are prepared in conformity with U.S. generally accepted accounting principles as prescribed by the Governmental Accounting Standards Board.

## A. Reporting Entity

For financial reporting purposes, Harris-Lake Park Community School District has included all funds, organizations, agencies, boards, commissions, and authorities. The District has also considered all potential component units for which it is financially accountable and other organizations for which the nature and significance of their relationship with the District are such that exclusion would cause the District's financial statements to be misleading or incomplete. The Governmental Accounting Standards Board has set forth criteria to be considered in determining financial accountability. These criteria include appointing a voting majority of an organization's governing body and (1) the ability of the District to impose its will on that organization or (2) the potential for the organization to provide specific benefits to or impose specific financial burdens on the District. The Harris-Lake Park Community School District Foundation has been included in the Districts Financial Statements as required by Chapters 11.6(1)(a) and 279.62 of the Code of lowa. The foundation is part of the private purpose trust fund.

<u>Jointly Governed Organizations</u> - The District participates in a jointly governed organization that provides services to the District but does not meet the criteria of a joint venture since there is no ongoing financial interest or responsibility by the participating governments. The District is a member of the County Assessor's Conference Board.

#### B. Basis of Presentation

<u>Government-wide Financial Statements</u> - The Statement of Net Position and the Statement of Activities report information on all of the nonfiduciary activities of the District. For the most part, the effect of interfund activity has been removed from these statements. Governmental activities, which normally are supported by tax and intergovernmental revenues, are reported separately from business type activities, which rely to a significant extent on fees and charges for service.

The Statement of Net Position presents the Districts nonfiduciary assets, deferred outflows of resources, liabilities and deferred inflows of resources, with the difference reported as net position. Net position is reported in the following categories:

*Net investment in capital assets* consists of capital assets, net of accumulated depreciation/amortization and reduced by outstanding balances for bonds, notes, and other debt attributable to the acquisition, construction, or improvement of those assets.

Restricted net position results when constraints placed on net position use are either externally imposed or are imposed by law through constitutional provisions or enabling legislation. Enabling legislation did not result in any restricted net position.

*Unrestricted net position* consists of net position not meeting the definition of the preceding categories. Unrestricted net position is often subject to constraints imposed by management which can be removed or modified.

The Statement of Activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. Direct expenses are those clearly identifiable with a specific function. Program revenues include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function and 2) grants, contributions, and interest restricted to meeting the operational or capital requirements of a particular function. Property tax and other items not properly included among program revenues are reported instead as general revenues.

<u>Fund Financial Statements</u>. Separate financial statements are provided for governmental, proprietary, and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds are reported as separate columns in the fund financial statements. All remaining governmental funds are aggregated and reported as nonmajor governmental funds. Combining schedules are also included for the Capital Project Fund accounts.

The District reports the following major governmental funds:

The General Fund is the general operating fund of the District. All general tax revenues and other revenues not allocated by law or contractual agreement to some other fund are accounted for in this fund. From the fund are paid the general operating expenditures, including instructional, support and other costs.

The Debt Service Fund is utilized to account for property tax and other revenues to be used for the payment of interest and principal on the Districts general long-term debt.

The Capital Projects Fund is used to account for all resources used in the acquisition and construction of capital facilities and other capital assets.

The Districts proprietary fund is the Enterprise, Major School Nutrition Fund. This fund is used to account for the food service operations of the District.

The District also reports fiduciary funds, which focus on net position and changes in net position. The Districts fiduciary funds include the following:

The Private-Purpose Trust Fund is used to account for assets held by the District under trust agreements, which require income earned to be used to benefit individuals through scholarship awards.

The Agency Fund is used to account for assets held by the District as an agent for individuals, private organizations, and other governments. The Agency Fund is custodial in nature, assets equal liabilities, and does not involve measurement of results of operations.

#### C. Measurement Focus and Basis of Accounting

The government-wide, proprietary and fiduciary fund financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property tax is recognized as revenue in the year for which it is levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been satisfied.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days after year end.

Property tax, intergovernmental revenues (shared revenues, grants, and reimbursements from other governments) and interest associated with the current fiscal period are all considered to be susceptible to accrual. All other revenue items are considered to be measurable and available only when cash is received by the District.

Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, principal and interest on long-term debt, claims and judgements, and compensated absences are recognized as expenditures only when payment is due. Capital asset acquisitions are reported as expenditures in governmental funds. Proceeds of general long-term debt and acquisitions under capital leases are reported as other financing sources.

Under the terms of grant agreements, the District funds certain programs by a combination of specific cost-reimbursement grants and general revenues. Thus, when program expenses are incurred, there are both restricted and unrestricted, net position available to finance the program. It is the Districts policy to first apply cost-reimbursement grant resources to such programs, and then general revenues.

When an expenditure is incurred in governmental funds which can be paid using either restricted or unrestricted resources, the districts policy is generally to first apply the expenditure toward restricted fund balance and then to less-restrictive classifications . committed, assigned, and then unassigned fund balances.

Proprietary funds distinguish operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary funds principal ongoing operations. The principal operating revenues of the Districts Enterprise Fund is charges to customers for sales and services. Operating expenses for Enterprise Funds include the cost of sales and services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

The District maintains its financial records on the cash basis. The financial statements of the District are prepared by making memorandum adjusting entries to the cash basis financial records.

#### D. Assets, Liabilities, Deferred Inflows of Resources and Fund Equity

The following accounting policies are followed in preparing the financial statements:

<u>Cash, Cash Equivalents and Pooled Investments</u> - The cash balances of most District funds are pooled and invested. Investments are stated at fair value except for the investment in the lowa Schools Joint Investment Trust which is valued at amortized cost and non-negotiable certificates of deposit, which are stated at cost.

For purposes of the Statement of Cash Flows, all short-term cash investments that are highly liquid are considered to be cash equivalents. Cash equivalents are readily convertible to known amounts of cash, and at the day of purchase, have a maturity date no longer than three months.

<u>Property Tax Receivable</u>. Property tax in governmental funds is accounted for using the modified accrual basis of accounting.

Property tax receivable is recognized in these funds on the levy or lien date, which is the date the tax asking is certified by the Board of Education. Delinquent property tax receivable represents unpaid taxes for the current and prior years. The succeeding year property tax receivable represents taxes certified by the Board of Education to be collected in the next fiscal year for the purposes set out in the budget for the next fiscal year. By statute, the District is required to certify its budget in April of each year for the subsequent fiscal year. However, by statute, the tax asking and budget certification for the following fiscal year becomes effective on the first day of that year. Although the succeeding year property tax receivable has been recorded, the related revenue is deferred in both the government-wide and fund financial statements and will not be recognized as revenue until the year for which it is levied.

Property tax revenue recognized in these funds become due and collectible in September and March of the fiscal year with a 1 ½% per month penalty for delinquent payments; is based on January 1, 2012 assessed property valuations; is for the tax accrual period July 1, 2013 through June 30, 2014 and reflects the tax asking contained in the budget certified to the County Board of Supervisors in April, 2013.

<u>Due from Other Governments</u> - Due from other governments represents amounts due from the State of Iowa, various shared revenues, grants, and reimbursements from other governments.

<u>Inventories</u> - Inventories are valued at cost using the first-in, first-out method for purchased items and government commodities. Inventories of proprietary funds are recorded as expenses when consumed rather than when purchased or received.

<u>Capital Assets</u>. Capital assets, which include property, furniture and equipment and intangibles, are reported in the applicable governmental or business type activities columns in the government-wide Statement of Net Position. Capital assets are recorded at historical cost. Donated capital assets are recorded at estimated fair market value at the date of donation. The costs of normal maintenance and repair that do not add to the value of the asset or materially extend asset lives are not capitalized. Capital assets are defined by the District as assets with an initial, individual cost in excess of the following thresholds and estimated useful lives in excess of two years.

Asset Class	<u>Amount</u> \$
Land	Ψ -
Buildings	2,000
Improvements other than buildings	2,000
Intangibles	10,000
Furniture and equipment:	
School Nutrition Fund equipment	500
Other furniture and equipment	2,000

Capital assets are depreciated using the straight line method of depreciation over the following estimated useful lives:

Asset Class	Estimated <u>Useful Lives</u>
Buildings	20-50 years
Improvements other than buildings	20 years
Intangibles	3-20 years
Furniture and equipment	5-15 years

The Districts collection of library books and other similar materials are not capitalized. These collections are unencumbered, held for public exhibition and education, protected, cared for and preserved and subject to District policy that requires proceeds from the sale of these items, if any, to be used to acquire other collection items.

Advances from Grantors . Grant proceeds which have been received by the District but will be spent in a succeeding fiscal year.

<u>Compensated Absences</u> - District employees accumulate a limited amount of earned but unused vacation and sick leave hours for subsequent use. Employees are not paid for unused vacation and sick leave benefits when employment with the District ends.

<u>Long-term Liabilities</u>. In the government-wide financial statements, long-term debt and other long-term obligations are reported as liabilities in the governmental activities column in the Statement of Net Position.

<u>Deferred Inflows of Resources</u>. Although certain revenues are measurable, they are not available. Available means collected within the current year or expected to be collected soon enough thereafter to be used to pay liabilities of the current year. Deferred inflows of resources in the governmental fund financial statements represent the amount of assets that have been recognized, but the related revenue has not been recognized since the assets are not collected within the current year or expected to be collected soon enough thereafter to be used to pay liabilities of the current year. Deferred inflows of resources consist of property tax receivable and other receivables not collected within sixty days after year end.

Deferred inflows of resources in the Statement of Net Position consists of succeeding year property tax receivable that will not be recognized as revenue until the year for which it is levied.

<u>Fund Equity</u> . In the governmental fund financial statements fund balances are classified as follows:

<u>Restricted</u> . Amounts restricted to specific purposes when constraints placed on the use of the resources are either externally imposed by creditors, grantors or state or federal laws or imposed by law through constitutional provisions or enabling legislation.

Assigned . Amounts the superintendent intends to use for specific purposes.

Unassigned. All amounts not included in the preceding classifications.

## E. Budget and Budgetary Accounting

The budgetary comparison and related disclosures are reported as Required Supplementary Information. During the year ended June 30, 2014, expenditures did not exceed the amount budgeted.

## 2. Cash, Cash Equivalents and Pooled Investments

The District's deposits in banks at June 30, 2014 were entirely covered by federal depository insurance, or by the State Sinking Fund in accordance with Chapter 12C of the Code of Iowa. This chapter provides for additional assessments against the depositories to insure there will be no loss of public funds.

The District is authorized by statute to invest public funds in obligations of the United States government, its agencies and instrumentalities; certificates of deposit or other evidences of deposit at federally insured depository institutions approved by the Board of Education; prime eligible bankers acceptances; certain high rated commercial paper; perfected repurchase agreements; certain registered open-end management investment companies; certain joint investment trusts; and warrants or improvement certificates of a drainage district.

The District had no investments meeting the disclosure requirements of Governmental Accounting Standards Board Statement No. 3, as amended by Statement No. 40.

#### 3. Interfund Transfers

The detail of interfund transfers for the year ended June 30, 2014 is as follows:

Transfer To	Transfer From	Amount
		\$
Debt Service Fund	Capital Projects Fund	40,000

The transfer to the Debt Service Fund moved revenues from the fund statutorily required to collect the resources to the fund statutorily required to expend the resources.

## 4. Notes Receivable

The Harris-Lake Park Community School District and the City of Lake Park have entered into an Iowa Code Chapter 28E agreement whereby the School issued general obligation bonds and constructed a \$400,000 community center for the City of Lake Park. The City of Lake Park is to pay the School 20 yearly payments of \$40,000 and will become the sole owner of the community center. The Harris-Lake Park Community School District is reporting a note receivable on its financial statements and is using a discount rate of 7.75%. The District received the first payment during the year ended June 30, 2004. Payments should be received as follows:

	28E Agreement Dated May 2003				
Year Ending					
June 30,	Principal	Interest	Total		
	\$	\$	\$		
2015	20,424	19,576	40 000		
2016	22,007	17,993	40,000		
2017	23,714	16,286	40,000		
2018	25,553	14,447	40,000		
2019	27,535	12,465	40,000		
2020-2023	133,212	26,788	160,000		
	252,445	107,555	360,000		

## 5. Capital Assets

Capital assets activity for the year ended June 30, 2014 was as follows:

	Balance Beginning of Year	Increases	Decreases	Balance End of Year		
	\$	\$	\$	\$		
Governmental activities:						
Capital assets not being depreciated: Land	58,075	<u>-</u>		58,075		
Capital assets being depreciated:						
Buildings	8,556,888	-	-	8,556,888		
Improvements other than buildings	326,973	-	-	326,973		
Furniture and equipment	1,050,194	240,624	-	1,290,818		
Intangible assets  Total capital assets being deprec.	<u>16,450</u> 9,950,505	240,624	<del></del>	16,450		
Less accumulated depreciation for:	9,900,000	240,024		10,131,123		
Buildings	2,466,564	174,953	-	2,641,517		
Improvements other than buildings	118,475	12,648	-	131,123		
Furniture and equipment	773,789	70,220	-	844,009		
Intangible assets	11,515	1,645		13,160		
Total accumulated depreciation	3,370,343	259,466		3,629,809		
Total capital assets being						
depreciated, net	6,580,162	(18,842)	_	6,561,320		
asprosiated, not	0,000,102	(10,012)		0,001,020		
Governmental activities capital						
assets, net	6,638,237	(18,842)		6,619,395		
	Balance					
	Beginning of		Dooroooo	Balance End		
	Year \$	Increases \$	Decreases \$	of Year \$		
Business type activities:	Ф	Ф	Φ	Φ		
Furniture and equipment	89,371	942 5 701	-	90,313		
Less accumulated depreciation	45,413	5,701	<u>-</u>	51,114		
Business type activities capital						
assets, net	43,958	(4,759)	_	39,199		
	45,950	(4,739)		39,199		
Depreciation expense was charged to	the following fu	unctions:				
- 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1						
				\$		
Governmental activities:						
Instruction:				40.400		
Regular Other				10,488 7,283		
Support services:				7,200		
Instructional support	8,741					
Administration services						
Operation and maintenance of plant services						
Transportation			-	42,730		
Hadla actacl dance 25 Co.	71,865					
Unallocated depreciation	187,601					
Total depreciation expense . governmental activities						

### 6. Long-Term Liabilities

Changes in long-term liabilities for the year ended June 30, 2014, are summarized as follows:

	Balance Beginning of Year \$	Additions \$	Reductions \$	Balance End of Year \$	Due Within One Year \$
Governmental activities:					
General obligation bonds	2,425,000	-	270,000	2,155,000	275,000
Net OPEB liability	33,435	9,772		43,207	
Total	2,458,435	9,772	270,000	2,198,207	275,000
Business type activities: Net OPEB liability	731	752		1,483	

#### General Obligation Bonds Payable

Details of the Districts June 30, 2014 general obligation bonded indebtedness are as follows:

	ſ	Refunding Bonds is	ssued March 2011	
Year Ending June 30,	Interest Rates	Principal	Interest	Total
	%	\$	\$	\$
2015	1.45	275,000	51,037	326,037
2016	1.80	280,000	47,050	327,050
2017	2.10	285,000	42,010	327,010
2018	2.40	290,000	36,025	326,025
2019	2.60	300,000	29,065	329,065
2020-2022	2.80-3.10	725,000	37,695	762,695
		2,155,000	242,882	2,397,882

#### 7. Pension and Retirement Benefits

The District contributes to the Iowa Public Employees Retirement System (IPERS) which is a costsharing multiple-employer defined benefit pension plan administered by the State of Iowa. IPERS provides retirement and death benefits which are established by state statute to plan members and beneficiaries. IPERS issues a publicly available financial report that includes financial statements and required supplementary information. The report may be obtained by writing to IPERS, P.O. Box 9117, Des Moines, Iowa, 50306-9117.

Plan members are required to contribute 5.95% of their annual covered salary and the District is required to contribute 8.93% of annual covered salary. Contribution requirements are established by state statute. The Districts contributions to IPERS for the years ended June 30, 2014, 2013 and 2012 were \$181,914, \$167,485 and \$151,931 respectively, equal to the required contributions for each year.

#### 8. Other Postemployment Benefits (OPEB)

<u>Plan Description</u> - The District operates a single-employer retiree benefit plan which provides medical and prescription drug benefits for retirees and their spouses. There are 28 active and 1 retired member in the plan. Participants must be age 55 or older at retirement.

The medical/prescription drug coverage is provided through a fully-insured plan with Sanford Health. Retirees under age 65 pay the same premium for the medical/prescription drug benefit as active employees, which results in an implicit subsidy and an OPEB liability.

<u>Funding Policy</u> - The contribution requirements of plan members are established and may be amended by the District. The District currently finances the retiree benefit plan on a pay-as-you-go basis.

Annual OPEB Cost and Net OPEB Obligation - The Districts annual OPEB cost is calculated based on the annual required contribution (ARC) of the District, an amount actuarially determined in accordance with GASB Statement No. 45. The ARC represents a level of funding that, if paid on an ongoing basis, is projected to cover normal cost each year and amortize any unfunded actuarial liabilities over a period not to exceed 30 years.

The following table shows the components of the Districts annual OPEB cost for the year ended June 30, 2014, the amount actually contributed to the plan and changes in the Districts net OPEB obligation:

	\$
Annual required contribution	11,666
Interest on net OPEB obligation	854
Adjustment to annual required contribution	(1,996)
Annual OPEB cost	10,524
Contributions made	-
Increase in net OPEB obligation	10,524
Net OPEB obligation beginning of year	34,166
Net OPEB obligation end of year	44,690

For calculation of the net OPEB obligation, the actuary has set the transition day as July 1, 2012. The end of year net OPEB obligation was calculated by the actuary as the cumulative difference between the actuarially determined funding requirements and the actual contributions for the year ended June 30, 2014.

For the year ended June 30, 2014, the District contributed \$0 to the medical plan. Plan members eligible for benefits contributed \$4,652, or 100% of the premium costs.

The Districts annual OPEB cost, the percentage of annual OPEB cost contributed to the plan and the net OPEB obligation are summarized as follows:

Year Ended June 30,	Annual OPEB Cost	Percentage of Annual OPEB Cost Contributed	Net OPEB Obligation
	\$	%	\$
2010	7,621	-	7,621
2011	7,835	-	15,456
2012	8,473	-	23,929
2013	10,237	-	34,166
2014	10,524	-	44,690

<u>Funded Status and Funding Progress</u> - As of July 1, 2012, the most recent actuarial valuation date for the period July 1, 2013 through June 30, 2014, the actuarial accrued liability was \$89,439, with no actuarial value of assets, resulting in an unfunded actuarial accrued liability (UAAL) of \$89,439. The covered payroll (annual payroll of active employees covered by the plan) was approximately \$1,240,000, and the ratio of the UAAL to covered payroll was 7.2%. As of June 30, 2014, there were no trust fund assets.

Actuarial Methods and Assumptions - Actuarial valuations of an ongoing plan involve estimates of the value of reported amounts and assumptions about the probability of occurrence of events far into the future. Examples include assumptions about future employment, mortality and the health care cost trend. Actuarially determined amounts are subject to continual revision as actual results are compared with past expectations and new estimates are made about the future. The schedule of funding progress, presented as required supplementary information in the section following the Notes to Financial Statements, will present multiyear trend information about whether the actuarial value of plan assets is increasing or decreasing over time relative to the actuarial accrued liabilities for benefits.

Projections of benefits for financial reporting purposes are based on the plan as understood by the employer and the plan members and include the types of benefits provided at the time of each valuation and the historical pattern of sharing of benefit costs between the employer and plan members to that point. The actuarial methods and assumptions used include techniques designed to reduce the effects of short-term volatility in actuarial accrued liabilities and the actuarial value of assets, consistent with the long-term perspective of the calculations.

As of the July 1, 2012 actuarial valuation date, the frozen entry age actuarial cost method was used. The actuarial assumptions includes a 2.5% discount rate based on the Districts funding policy. The projected annual medical trend rate is 6.0%.

Mortality rates are from the 94 Group Annuity Mortality Table, projected to 2000.

The UAAL is being amortized over 30 years.

## 9. Risk Management

The District is exposed to various risks of loss related to torts; theft; damage to and destruction of assets; errors and omissions; injuries to employees; and natural disasters. These risks are covered by the purchase of commercial insurance. The District assumes liability for any deductibles and claims in excess of coverage limitations. Settled claims from these risks have not exceeded commercial insurance coverage in any of the past three fiscal years.

#### 10. Area Education Agency

The District is required by the Code of Iowa to budget for its share of special education support, media and educational services provided through the area education agency. The District's actual

amount for this purpose totaled \$129,416 for the year ended June 30, 2014 and is recorded in the General Fund by making a memorandum adjusting entry to the cash basis financial statements.

#### 11. Lease Commitments

The District entered into a 63 month operating lease for copiers. The payments the District will make over the next six years are as follows:

Year Ended	
June 30	Lease Payment
	\$
06/30/15	4,020
06/30/16	4,020
06/30/17	4,020
06/30/18	4,020
06/30/19	1,004
Total	17,084

The District entered into a 3 year operating lease for buses and will make lease payments as follows:

Year Ended	
June 30	Lease Payment
' <u> </u>	\$
06/30/15	74,442
06/30/16	31,362
Total	105.804

#### 12. Categorical Funding

The Districts restricted fund balance for categorical funding at June 30, 2014 is comprised of the following programs:

Program	Amount
	\$
Dropout prevention	18,042
Elementary literacy grant	12,935
Teacher leadership grant	5,714
Educator quality, professional development	24,499
	61,190

## 13. Prospective Accounting Change

The Governmental Accounting Standards Board has issued Statement No. 68, <u>Accounting and Financial Reporting for Pensions</u>. an Amendment of GASB No. 27. This statement will be implemented for the fiscal year ending June 30, 2015. The revised requirements establish new financial reporting requirements for state and local governments which provide their employees with pension benefits, including additional note disclosures and required supplementary information. In addition, the Statement of Net Position is expected to include a significant liability for the governments proportionate share of the employee pension plan.

REQUIRED SUPPLEMENTARY INFORMATION

## Budgetary Comparison Schedule of Revenues, Expenditures/Expenses, and Changes in Balances - Budget and Actual - All Governmental Funds and Proprietary Fund

## Required Supplementary Information

## Year ended June 30, 2014

Final to Actual

	Governmental	Proprietary		Budgeted	Amounts	Variance - Positive
	Fund Actual	Fund Actual	Total Actual	Original	Final	(Negative)
	\$	\$	\$	\$	\$	\$
Revenues:						
Local sources	3,256,377	131,745	3,388,122	3,055,990	3,055,990	332,132
State sources	1,580,652	1,922	1,582,574	1,301,085	1,301,085	281,489
Federal sources	138,571	86,177	224,748	233,000	233,000	(8,252)
Total revenues:	4,975,600	219,844	5,195,444	4,590,075	4,590,075	605,369
Expenditures/Expenses:						
Instruction	2,096,560	-	2,096,560	2,872,000	2,872,000	775,440
Support services	1,156,905	-	1,156,905	1,698,000	1,698,000	541,095
Non-instructional programs	-	219,407	219,407	255,000	255,000	35,593
Other expenditures	742,386	-	742,386	1,222,254	1,222,254	479,868
Total expenditures/expenses:	3,995,851	219,407	4,215,258	6,047,254	6,047,254	1,831,996
Deficiency of revenues under						
expenditures/expenses	979,749	437	980,186	(1,457,179)	(1,457,179)	2,437,365
Other financing sources (uses) net	40,000		40,000			40,000
Excess (deficiency) of revenues and other financing	a sources					
(uses) over (under) expenditures/expenses	1,019,749	437	1,020,186	(1,457,179)	(1,457,179)	2,477,365
Balance beginning of year	2,330,015	63,353	2,393,368	2,250,060	2,250,060	143,308
Balance end of year	3,349,764	63,790	3,413,554	792,881	792,881	2,620,673

Notes to Required Supplementary Information - Budgetary Reporting

Year ended June 30, 2014

This budgetary comparison is presented as Required Supplementary Information in accordance with Governmental Accounting Standard Board Statement No. 41 for governments with significant budgetary perspective differences resulting from not being able to present budgetary comparisons for the General Fund and each major Special Revenue Fund.

In accordance with the Code of Iowa, the Board of Education annually adopts a budget following required public notice and hearing for all funds except Internal Service, Private Purpose Trust and Agency Funds. The budget may be amended during the year utilizing similar statutorily prescribed procedures. The District's budget is prepared on a GAAP basis.

Formal and legal budgetary control for the certified budget is based upon four major classes of expenditures known as functions, not by fund. These four functions are instruction, support services, non-instructional programs and other expenditures. Although the budget document presents function expenditures or expenses by fund, the legal level of control is at the aggregated function level, not by fund. The Code of Iowa also provides District expenditures in the General Fund may not exceed the amount authorized by the school finance formula.

During the year ended June 30, 2014, expenditures did not exceed the amounts budgeted.

## Schedule of Funding Progress for the Retiree Health Plan

## Required Supplementary Information

Year Ended June 30,	Actuarial Valuation Date	Actuarial Value of Assets (a)	Actuarial Accrued Liability (AAL) (b)	Unfunded AAL (UAAL) ( b-a )	Funded Ratio ( a/b ) %	Covered Payroll ( c )	UAAL as a Percentage of Covered Payroll ( (b-a)/c )
2010	July 1, 2009	-	73,225	73,225	0.0%	920,000	8.0%
2011	July 1, 2009	-	73,737	73,737	0.0%	1,235,000	6.0%
2012	July 1, 2009	-	71,400	71,400	0.0%	1,322,000	5.4%
2013	July 1, 2012	-	89,439	89,439	0.0%	1,290,000	6.9%
2014	July 1, 2012	-	89,439	89,439	0.0%	1,240,000	7.2%

See Note 8 in the accompanying Notes to Financial Statements for the plan description, funding policy, annual OPEB Cost and Net OPEB Obligation, funded status and funding progress.

SUPPLEMENTARY INFORMATION

## Combining Balance Sheet Nonmajor Governmental Funds

June 30, 2014

	Special Revenue Funds		
	Management	Student	
Assets	Levy	Activity	Total
	\$	\$	\$
Cash and pooled investments	457,150	127,012	584,162
Receivables:			
Property tax:			
Delinquent	668	-	668
Succeeding year	95,001		95,001
Total assets	552,819	127,012	679,831
Liabilities, Deferred Inflows of Resources & Fund Balances			
Liabilities:			
Accounts payable	1,792	330	2,122
Deferred inflows of resources:			
Unavailable revenues:			
Succeeding year property tax	95,001	<del>-</del>	95,001
Fund balances:			
Restricted for:			
Management levy	456,026	-	456,026
Student activities	-	126,682	126,682
Total fund balances	456,026	126,682	582,708
Total liabilities, deferred inflows of resources and fund			
balances	552,819	127,012	679,831

## Combining Schedule of Revenues, Expenditures and Changes in Fund Balances Nonmajor Governmental Funds

	Special Reve		
	Management	Student	
	Levy	Activity	Total
	\$	\$	\$
Revenues:			
Local sources:			
Local tax	95,482	-	95,482
Other	9,272	107,041	116,313
Total revenues	104,754	107,041	211,795
Expenditures:			
Current:			
Instruction:			
Other	-	109,079	109,079
Support services:			
Administration	4,744	-	4,744
Operation and maintenance of plant	54,292	-	54,292
Transportation	10,977		10,977
Total expenditures	70,013	109,079	179,092
Change in fund balances	34,741	(2,038)	32,703
Fund balances beginning of year	421,285	128,720	550,005
Fund balances end of year	456,026	126,682	582,708

# Combining Balance Sheet Capital Project Accounts

June 30, 2014

	(			
		Capital Projects Statewide	Physical	
		Sales,	Plant and	
		Services and	Equipment	
Assets	Construction	Use Tax	Levy	Total
	\$	\$	\$	\$
Cash, cash equivalents and pooled investments Receivables: Property tax:	-	555,899	276,895	832,794
Delinquent	-	-	433	433
Succeeding year	-	-	69,296	69,296
Accounts	404,936	192,595	-	597,531
Due from other governments	-	52,898	-	52,898
Note receivable			288,989	288,989
Total assets	404,936	801,392	635,613	1,841,941
Liabilities, Deferred Inflows of Resources & Fund Balances				
Liabilities:				
Accounts payable		44,161		44,161
Deferred inflows of resources: Unavailable revenues:				
Succeeding year property tax	-	-	69,296	69,296
Other	-	-	288,989	288,989
Total deferred inflows of resources			358,285	358,285
Fund balances: Restricted for:				
School infrastructure	404,936	757,231	-	1,162,167
Physical plant and equipment	- ,	- ,	277,328	277,328
Total fund balances	404,936	757,231	277,328	1,439,495
Total liabilities, deferred inflows of resources				
and fund balances	404,936	801,392	635,613	1,841,941

## Combining Schedule of Revenues, Expenditures and Changes in Fund Balances Capital Project Accounts

		Capital Projects		
		Statewide	Physical	
		Sales,	Plant and	
		Services and	Equipment	
	Construction	Use Tax	Levy	Total
	\$	\$	\$	\$
Revenues:				
Local sources:				
Local tax	-	-	64,746	64,746
Other	404,936	225,978	3,596	634,510
State sources	-	281,714	-	281,714
Federal sources			14,300	14,300
Total revenues	404,936	507,692	82,642	995,270
Expenditures: Current: Support services:				
Administration services	_	66,653	_	66,653
Operation and maintenance of plant	_	-	1,140	1,140
Other expenditures:			,,,,,	,,,,,
Facilities acquisition	-	274,662	14,300	288,962
Total expenditures	-	341,315	15,440	356,755
Excess (deficiency) of revenues over (under) expenditures	404,936	166,377	67,202	638,515
Other financing sources (uses):				
Sale of real property - principal received	_	_	40,000	40,000
Operating transfers out	-	-	(40,000)	(40,000)
Total other financing sources (uses)	-	-	-	
Change in fund balance	404,936	166,377	67,202	638,515
Fund balances beginning of year		590,854	210,126	800,980
Fund balance end of year	404,936	757,231	277,328	1,439,495

## Schedule of Changes in Special Revenue Fund, Student Activity Accounts

	Balance			
	Beginning of			Balance End
Account	Year	Revenues	Expenditures	of Year
	\$	\$	\$	\$
Vocal music	6,242	3,949	4,003	6,188
Instrumental music	455	2,960	995	2,420
Co-ed athletics	20,105	3,609	14,405	9,309
Boys & girls golf	809	688	895	602
Boys basketball	18,021	6,126	3,763	20,384
Football	2,956	9,791	6,512	6,235
Baseball	1,457	3,779	5,157	79
Wrestling	186	612	125	673
Girls basketball	12,021	8,240	7,316	12,945
Volleyball	3,258	11,244	12,291	2,211
Softball	3,403	3,642	5,342	1,703
Cheerleading	3,605	2,353	2,963	2,995
Dance team	2,567	1,856	866	3,557
Junior class concessions	10,065	18,323	14,008	14,380
FFA	27,329	14,325	16,662	24,992
Hosa	2,483	6	-	2,489
Class of 2019	-	97	-	97
Class of 2018	266	101	-	367
Class of 2017	231	114	-	345
Class of 2016	294	110	-	404
Class of 2015	212	2,010	1,195	1,027
Class of 2014	3,997	884	2,608	2,273
Class of 2013	814	-	19	795
Student council	2,525	1,494	1,013	3,006
Middle school	3,021	8,811	7,006	4,826
Athletic activity account	2,398	1,917	1,935	2,380
Total	128,720	107,041	109,079	126,682

# Schedule of Changes in Fiduciary Assets and Liabilities Agency Fund

	Carl Perkins Consortium
	\$
Balance beginning of year	-
Additions: Carl Perkins receipts	15,910
Deductions: Carl Perkins payments to member schools	15,910
Balance end of year	

## Schedule of Revenues by Source and Expenditures by Function All Governmental Funds

### For the Last Ten Years

	Modified Accrual Basis									
	2014	2013	2012	2011	2010	2009	2008	2007	2006	2005
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Revenues:										
Local sources:										
Local tax	2,050,153	2,194,781	2,019,265	2,045,260	1,915,057	1,902,821	1,827,388	1,765,637	1,720,672	1,772,649
Tuition	246,145	208,563	216,486	261,932	241,135	231,766	297,860	246,744	188,446	191,571
Other	960,079	286,005	311,267	243,803	240,995	218,820	294,599	348,667	270,008	244,187
State sources	1,580,652	1,228,684	1,192,991	1,137,259	982,197	1,230,968	1,124,349	1,115,535	992,827	983,330
Federal sources	138,571	153,859	147,740	327,570	316,029	134,275	63,446	134,540	125,222	190,854
Total revenues	4,975,600	4,071,892	3,887,749	4,015,824	3,695,413	3,718,650	3,607,642	3,611,123	3,297,175	3,382,591
Expenditures:										
Instruction:										
Regular	1,447,354	1,448,849	1,457,304	1,381,309	1,333,569	1,255,318	1,165,897	1,141,716	1,135,140	1,163,857
Special	270,616	362,201	320,748	335,279	249,541	338,754	331,448	289,047	282,026	358,362
Other	378,590	349,236	397,285	262,686	292,086	320,667	376,356	298,308	296,494	238,589
Support services:										
Student	41,454	16,649	16,257	17,953	12,195	1,407	-	8,431	6,098	46,127
Instructional staff	92,311	107,564	109,486	101,371	77,198	95,377	86,490	95,728	100,261	118,289
Administration	511,683	461,422	385,486	442,471	356,669	349,687	266,805	395,395	421,278	397,760
Operation and maintenance	371,424	349,931	345,172	418,698	366,190	369,022	374,310	333,776	385,895	369,866
Transportation	140,033	135,129	73,664	155,034	67,818	74,648	84,352	68,976	115,179	58,753
Other expenditures:										
Facilities acquisition	288,962	232,128	138,187	153,979	87,034	222,045	88,805	225,836	136,540	423,615
Long-term debt:										
Principal	270,000	270,000	2,785,000	335,000	320,000	305,000	290,000	325,848	310,217	345,435
Interest and other charges	54,008	56,708	182,950	148,095	150,994	162,919	173,694	184,909	196,221	207,942
AEA flowthrough	129,416	120,221	109,320	116,691	113,338	102,407	98,503	96,567	93,094	92,089
Total expenditures	3,995,851	3,910,038	6,320,859	3,868,566	3,426,632	3,597,251	3,336,660	3,464,537	3,478,443	3,820,684

## BURTON E. TRACY & CO., P.C.

Certified Public Accountants

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Independent Auditors Report on Internal Control
Over Financial Reporting and on compliance and Other Matters
Based on an Audit of Financial Statements Performed in Accordance with
Government Auditing Standards

To the Board of Education of Harris-Lake Park Community School District:

We have audited in accordance with U.S. generally accepted auditing standards and the standards applicable to financial audits contained in <u>Governmental Auditing Standards</u>, issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business type activities, each major fund and the aggregate remaining fund information of Harris-Lake Park Community School District and of and for the year ended June 30, 2014, and the related notes to financial statements, which collectively comprise the Districts basic financial statements, and have issued our report thereon dated March 27, 2015.

## Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered Harris-Lake Park Community School Districts internal control over financial reporting to determine the audit procedures appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Harris-Lake Park Community School Districts internal control. Accordingly, we do not express an opinion on the effectiveness of Harris-Lake Park Community School Districts Internal Control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and, therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as described in the accompanying Schedule of Findings and Responses, we identified deficiencies in internal control we consider to be material weaknesses and significant deficiencies.

A deficiency in internal control exists when the design or operation of the control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility a material misstatement of the Districtor financial statements will not be prevented or detected and corrected on a timely basis. We consider the deficiencies described in Part I of the accompanying Schedule of Findings and Responses as items 14-I-A and 14-I-B to be material weaknesses.

#### Compliance and Other Matters

As part of obtaining reasonable assurance about whether Harris-Lake Park Community School Districts financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, non-compliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an

opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of non-compliance or other matters that are required to be reported under <u>Government Auditing Standards</u>. However we noted certain immaterial instances of non-compliance or other matters which are described in Part II of the accompanying Schedule of Finding and Responses.

Comments involving statutory and other legal matters about the Districts operations for the year ended June 30, 2014 are based exclusively on knowledge obtained from procedures performed during our audit of the financial statements of the District. Since our audit was based on tests and samples, not all transactions that might have had an impact on the comments were necessarily audited. The comments involving statutory and other legal matters are not intended to constitute legal interpretations of those statutes.

#### Harris-Lake Park Community School Districts Responses to Findings

Harris-Lake Park Community School Districts responses to findings identified in our audit are described in the accompanying Schedule of Findings and Responses. Harris-Lake Park Community School Districts responses were not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on them.

## Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the result of that testing, and not to provide an opinion on the effectiveness of the Districts internal control or on compliance. This report is an integral part of an audit performed in accordance with <a href="Government Auditing Standards">Government Auditing Standards</a> in considering the Districts internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

We would like to acknowledge the many courtesies and assistance extended to us by personnel of Harris-Lake Park Community School District during the course of our audit. Should you have any questions concerning any of the above matters, we shall be pleased to discuss them with you at your convenience.

BURTON E. TRACY & CO., P.C. Certified Public Accountants

March 27, 2015

#### Schedule of Findings and Responses

Year ended June 30, 2014

#### Part I: Findings Related to the Financial Statements:

Internal Control Deficiencies:

14-I-A Segregation of Duties: The limited number of personnel makes it difficult to achieve adequate internal accounting control through the segregation of duties and responsibilities, such as recording and processing cash receipts, payroll processing, preparing checks and bank reconciliations, preparing and posting general journal entries, preparation of journals and general financial information for ledger posting, and the analysis of financial information. A small staff makes it difficult to establish an ideal system of automatic internal checks on accounting record accuracy and reliability, although we noted the District had taken steps to segregate duties between the present personnel. This is not an unusual condition but it is important the District officials are aware that the condition exists.

<u>Recommendation</u>: We realize segregation of duties is difficult with a limited number of office employees. However, the District should review its procedures to obtain the maximum internal control possible under the circumstances utilizing currently available staff, including elected officials.

<u>District Response</u>: We will continue to review our procedures and implement additional controls where possible.

Conclusion: Response accepted.

14-I-B <u>Financial Statement Preparation</u>: Financial statement preparation is the responsibility of the District. At the present time District personnel do not have the skills necessary to be able to write the Districts financial statements and the related note disclosures. This is not an unusual situation for small governmental entities.

Recommendation: District personnel should attend any governmental accounting and reporting training sessions that may be offered by the Iowa Department of Education, State Auditors Office or Iowa Association of School Business Officials. The school business office should also have governmental accounting and reporting reference materials.

<u>District Response</u>: As a school we certainly understand the need for continuing education classes for all of our staff. However, we have a limited budget and must continually prioritize needs. At this point in time it is not cost effective to train our staff to the level necessary that would enable them to write the financial statements, nor is it feasible to hire additional employees that already possess the skills.

Conclusion: Response accepted.

Instances of Noncompliance:

No matters were reported.

#### Schedule of Findings and Responses

Year ended June 30, 2014

#### Part II: Other Findings Related To Required Statutory Reporting:

- 14-II-A <u>Certified Budget</u>: Expenditures for the year ended June 30, 2014, did not exceed the amounts budgeted.
- 14-II-B <u>Questionable Expenditures</u>: No expenditures we believe may not meet the requirements of public purpose as defined in an Attorney Generals opinion dated April 25, 1979 were noted.
- 14-II-C <u>Travel Expenses</u>: No expenditures of District money for travel expenses of spouses of District officials or employees were noted. No travel advances to District officials or employees were noted.
- 14-II-D <u>Business Transactions</u>: Business transactions between the District and District officials or employees are detailed as follows:

Name, Title and Business Connection	Transaction Description	<u>Amount</u>
		\$
	Labor	
Mike Bosma, board member	Athletic official	880

The transactions do not appear to represent a conflict of interest since the dollar amounts were less than \$2,500.

- 14-II-E <u>Bond Coverage</u>: Surety bond coverage of District officials and employees is in accordance with statutory provisions. The amount of coverage should be reviewed annually to insure that the coverage is adequate for current operations.
- 14-II-F <u>Board Minutes</u>: We noted no transactions requiring Board approval that had not been approved by the Board.
- 14-II-G <u>Certified Enrollment</u>: No variances in the basic enrollment data certified to the Department of Education were noted.
- 14-II-H <u>Supplementary Weighting</u>: No variances regarding the supplementary weighting certified to the Department of Education were noted.
- 14-II-I <u>Deposits and Investments</u>: We noted no instances of noncompliance with the deposit and investment provisions of Chapter 12B and Chapter 12C of the Code of Iowa and the Districts investment policy.
- 14-II-J <u>Certified Annual Report (CAR)</u>: The Certified Annual Report was certified to the Iowa Department of Education timely.

### Schedule of Findings and Responses

Year ended June 30, 2014

### Part II: Other Findings Related To Required Statutory Reporting (continued):

- 14-II-K <u>Categorical Funding</u>: No instances were noted of categorical funding being used to supplant rather than supplement other funds.
- 14-II-L <u>Statewide Sales, Services and Use Tax</u>: No instances of non-compliance with the allowable uses of the statewide sales, services and use tax revenue provided in Chapter 423F.3 of the Code of lowa were noted.

Pursuant to Chapter 423F.5 of the Code of Iowa, the annual audit is required to include certain reporting elements related to the statewide sales, services and use tax revenue. Districts are required to include these reporting elements in the Certified Annual Report (CAR) submitted to the Iowa Department of Education. For the year ended June 30, 2014, the District reported the following information regarding the statewide sales, services and use tax revenue in the Districts CAR:

Beginning balance	\$	\$ 590,854
Revenues/transfers in: Statewide sales, services and use tax revenue Interest Contributions Prior year refund/insurance claims	281,714 6,862 24,841 194,275	507,692
Expenditures/transfers out: School infrastructure construction		341,315
Ending balance		757,231

For the year ended June 30, 2014, the District did not reduce any levies as a result of the moneys received under Chapter 423E of 423F of the Code of Iowa.